

ADARSHA COLLEGE OF ENGINEERING

(Approved by A.I.C.T.E., New Delhi, Affilated to BPUT, S.C.T.E. & V.T Odisha) AT: SARADHAPUR, P.O.: KUMURISINGHA, DIST: ANGUL - 759 122(ODISHA)

Ref.No	:	ACE.	398	L.D
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Date. 18/08/2005

CIRCULAR

All the members of Internal Complaints Committee (ICC) are requested to attend a meeting scheduled on 18.08.2025 at 2.00pm in Conference Hall, Academic Block.



Principal
Adarsha College of Eng.
Angul

Ph: 9348043390,7008147247,9439743899

E - mail: aceangul@yahoo.com,Website: www adarshaengg.com
Under the Management of ADARSHA EDUCATIONAL TRUST,ANGUL



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Minutes of Meetings of Internal Complaints Committee

The meetings of the Internal Complaints Committee (ICC) was held on 18-08-2025 at 02.00 pm at Conference Hall, Academic Block.

Dr. Mamata Rath, Presiding Officer, presided over the meetings,

The followings remembers of the committee attended the meeting.

Dr. Mamata Rath , Professor, Dept of Humanities	Presiding Officer
Mrs.Anusmita Biswal ,Assoc.Prof, Dept of Civil	Coordinator
Miss.Priyanka Priyadarshini, Asst.Prof, Dept of E.E	Member
Mr. Kalayan Kishore Mohanty,	External Member
Arpita Satpathy	Student
Sruti Rout	Student
Koushik Acharya	Student
Amresh Kar	Student
Dibya Shankar Khilar	Student
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Agenda

- 1. To deliberate on facilitating gender equality in the college.
- 2. To organize awareness programs on rights and responsibilities of students and staff.
- 3. To finalize workshops and training sessions for the upcoming semester.

Minutes

- 1. The Presiding Officer welcomed all the members.
- 2. The coordinator informed that awareness programmes on gender equity and awareness of Rights and Responsibility.

Proceedings & Decisions

1. Facilitating Gender Equality

The committee emphasized the need for promoting inclusiveness and equal opportunities for all genders within the institution.

It was decided to prepare a Gender Equality Policy Document and circulate it among students and staff. Drafting responsibility assigned to Prof. Mrs. Anusmita Biswal.

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2. Awareness on Rights and Responsibilities

The committee discussed various means to spread awareness about the rights and responsibilities related to prevention of sexual harassment, respect for diversity, and maintaining a safe campus environment.

Decision: Posters, circulars, and digital notices will be released by the ICC before the beginning of the next academic session. Action assigned to Ms. Mr. Satish Mishra, Faculty Member.

3. Workshops and Trainings

The committee resolved to conduct the following programs:

Workshop on Gender Sensitization - scheduled on 20th September 2025 for staff members.

Conclusion

The meeting concluded with thanks to the Chair at 4:15 PM. Members agreed to review the progress in the next ICC meeting scheduled on 22nd September 2025 at 3:00 PM.

Coordinator

SI. No	Name of the Members	Designation	Signature
01	Dr. Mamata Rath , Professor, Dept of Humanities	Presiding Officer	Manata Rath
02	Mrs.Anusmita Biswal ,Assoc.Prof, Dept of Civil	Coordinator	Anusmita Biswal
03	Miss.Priyanka Priyadarshini, Asst.Prof, Dept of E.E	Member	Pringarka Pringadoushire
04	Mr. Kalayan Kishore Mohanty - External Member(NGO	Member	Priyonha Priyadoushine Kalyan Kishoke Moho Angita Satpathy
05	Arpita Satpathy - Student	Member	Angita satpathy
06	Sruti Rout - Student	Member	Snuti Rout
07	Koushik Acharya- Student	Member	koushik Achanya
08	Amresh Kar- Student	Member	Jonesha Kan
09	Dibya Shankar Khilar-Student	Member	Diba hanker Khilar

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Principal

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INTERNAL COMPLAINT COMMITTEE ADARSHA COLLEGE OF ENGINEERING, ANGUL

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