



# ADARSHA COLLEGE OF ENGINEERING

(Approved by A.I.C.T.E., New Delhi, Affiliated to BPUT, S.C.T.E. & V.T Odisha)  
AT : SARADHAPUR, P.O.: KUMURISINGHA, DIST : ANGUL - 759 122 (ODISHA)

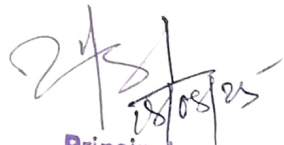
Ref.No : ...ACE/398(LI)...

Date.....18/08/2025.....

## CIRCULAR

All the members of Internal Complaints Committee (ICC) are requested to attend a meeting scheduled on 18.08.2025 at 2.00pm in Conference Hall, Academic Block.



  
Principal  
Adarsha College of Eng:  
Angul

Ph : 9348043390, 7008147247, 9439743899

E - mail : aceangul@yahoo.com, Website : www.adarshaengg.com

Under the Management of ADARSHA EDUCATIONAL TRUST, ANGUL



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AT : SARADHAPUR, P.O. : KUMURISINGHA, DIST : ANGUL - 759 122 (ODISHA)

Ref.No : ...ACE/398(2).....

Date...18/08/25.....

## Minutes of Meetings of Internal Complaints Committee

The meetings of the Internal Complaints Committee (ICC) was held on 18-08-2025 at 02.00 pm at Conference Hall, Academic Block.

Dr. Mamata Rath, Presiding Officer, presided over the meetings,

The followings remembers of the committee attended the meeting.

1. Dr. Mamata Rath , Professor, Dept of Humanities	Presiding Officer
2. Mrs.Anusmita Biswal ,Assoc.Prof, Dept of Civil	Coordinator
3. Miss.Priyanka Priyadarshini, Asst.Prof, Dept of E.E	Member
4. Mr. Kalayan Kishore Mohanty,	External Member
5. Arpita Satpathy	Student
6. Sruti Rout	Student
7. Koushik Acharya	Student
8. Amresh Kar	Student
9. Dibya Shankar Khilar	Student

### **Agenda**

1. To deliberate on facilitating gender equality in the college.
2. To organize awareness programs on rights and responsibilities of students and staff.
3. To finalize workshops and training sessions for the upcoming semester.

### **Minutes**

1. The Presiding Officer welcomed all the members.
2. The coordinator informed that awareness programmes on gender equity and awareness of Rights and Responsibility.

### **Proceedings & Decisions**

#### **1. Facilitating Gender Equality**

The committee emphasized the need for promoting inclusiveness and equal opportunities for all genders within the institution.

It was decided to prepare a Gender Equality Policy Document and circulate it among students and staff. Drafting responsibility assigned to Prof. Mrs.Anusmita Biswal .



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Ref.No : ...ACE/398(3)....

Date...12/08/25.....

## 2. Awareness on Rights and Responsibilities

The committee discussed various means to spread awareness about the rights and responsibilities related to prevention of sexual harassment, respect for diversity, and maintaining a safe campus environment.

Decision: Posters, circulars, and digital notices will be released by the ICC before the beginning of the next academic session. Action assigned to Ms. Mr. Satish Mishra, Faculty Member.

## 3. Workshops and Trainings

The committee resolved to conduct the following programs:

Workshop on Gender Sensitization – scheduled on 20<sup>th</sup> September 2025 for staff members.

## Conclusion

The meeting concluded with thanks to the Chair at 4:15 PM. Members agreed to review the progress in the next ICC meeting scheduled on 22nd September 2025 at 3:00 PM.

## Coordinator

Sl. No	Name of the Members	Designation	Signature
01	Dr. Mamata Rath , Professor, Dept of Humanities	Presiding Officer	Mamata Rath
02	Mrs. Anusmita Biswal , Assoc. Prof, Dept of Civil	Coordinator	Anusmita Biswal
03	Miss Priyanka Priyadarshini, Asst. Prof, Dept of E.E	Member	Priyanka Priyadarshini
04	Mr. Kalayan Kishore Mohanty - External Member(NGO)	Member	Kalayan Kishore Mohanty
05	Arpita Satpathy - Student	Member	Arpita Satpathy
06	Sruti Rout - Student	Member	Sruti Rout
07	Koushik Acharya- Student	Member	Koushik Acharya
08	Amresh Kar- Student	Member	Amresh Kar
09	Dibya Shankar Khilar-Student	Member	Dibya Shankar Khilar



*[Signature]*  
Principal

Adarsha College of Eng.  
Angul

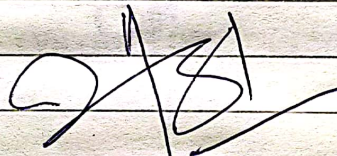
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Certified that this register  
containing — pages is used as  
Internal Complaint Committee Register from  
Academic Year (25-26) onwards.

  
Principal  
Adarsha College of Engg.  
Angul





# INTERNAL COMPLAINT COMMITTEE ADARSHA COLLEGE OF ENGINEERING, ANGUL

①

The Internal Complaints Committee (ICC) addresses complaints of sexual harassment and discrimination in the college. It has exclusive power to receive and address complaints from any of the female members of students, teaching and non-teaching staffs of the college.

## Aim and Objective :-

1. To ensure implementation of the policies relating to the prevention of sexual harassment.
2. To provide conducive environment and congenial atmosphere for women.

## Functions of ICC :-

1. To prevent sexual harassment at the college.
2. To prevent discrimination and sexual harassment against girls by promoting gender equality.
3. To conduct periodical programme on women empowerment.



# INTERNAL COMPLAINT

S.N.	NAME	POSITION	DESIGNATION
①	Ms. Mamata Rath Professore		Chair person
②	Mrs. Ansumita Biswal Asst. Professore		HOD
③	Ms. Priyanka Priyadarshini Asst. Professore		Member
④	Mr. Kalyan Kishore Mohanty External Member		NGO Member
⑤	Arepita Satpathy Student		Student Representative
⑥	Srujei Raut Student		Student Representative
⑦	Kaushik Acharya Student		Student Representative
⑧	Amresh Kaur Student		Student Representative
⑨	Dibya Shankar Khilar Student		Student Representative



# COMMITTEE MEMBERS

(3)

ADDRESS	MOB. NO / EMAIL ID	Signatures
Adarsha College of Engineering, Angul	8249333227 mami-mamali@rediffmail.com	Mamali Muli
Adarsha College of Engineering, Angul	8895097990	Anusmita Biswal
Adarsha College of Engineering, Angul	8783062507 vipriyanka98@gmail.com	Priyanka Priyadarshi
District Child Welfare Committee Angul	9978679374 kalyanmohanty04@gmail.com	Kalyan Kishore Mohanty
Adarsha college of Engineering, Angul	9337978837 arpitasatpathy68@gmail.com	Arpita Satpathy
Adarsha College of Engineering Angul	8280250885 Srudhacaul1@gmail.com	Srudhacaul
Adarsha College of Engineering Angul	7656083446 koushikacharya2006@gmail.com	Koushik Acharya
Adarsha College of Engineering Angul	7894890983 amreshkarc846@gmail.com	Amresh Kar.
Adarsha College of Engineering	8637215207 dixhellar8@gmail.com	Diby Shankar Phillar



# Meetings Minutes of Internal Complaints Committee

(1)

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The followings members of the committee attended the meeting.

1. Dr. Mamata Rath, Professor, ~~Dept~~ Presiding Officer  
- Dept of Humanities
2. Mrs. Anusmita Biswal, Assoc. Prof. coordinator  
Dept of Civil
3. Mrs. Priyanka Prayadarshini, Asst. Prof. Member  
Dept. of EE
4. Mr. Kalyan Kishore Mahanty NAO Member
5. Arpita Satpathy Student
6. Sreuti Rout Student
7. Koushik Acharya Student
8. Animesh Kari Student
9. Dibya Shankar Khilar Student



## Agenda

1. To deliberate on facilitating gender equality in the college.
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## Minutes

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2. The coordinator informed that awareness programmes on gender equality and awareness of Rights & Responsibility.

## Proceeding & Decisions:-

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The committee emphasized the need for promoting inclusiveness and equal opportunities for all genders within the institution.

It was decided to prepare a Gender Equality Policy Document & circulate it among students & staffs. Drafting responsibility assigned to Prof. Mrs. Anusmita Biswal.

### 2. Awareness on Rights and Responsibility

The committee discussed various means to spread awareness about the rights & responsibilities related to prevention of sexual harassment, respect for diversity & maintaining a safe campus environment.

Decision: Posters, circulars, & digital notices will be released by the TCC before the beginning of the next academic session. Action assigned to Mr. Satish Mishra, Faculty Member.



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The committee resolved to conduct the following Programs:

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### Conclusion

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Anusmita Biswal  
Coordinator 18/08/25

Dr. Manata Rath

Mrs Anusmita Biswal

Mrs Priyanka Priyadarshini

Mr. Kalyan Kishore Mohanty

Arpita Satpathy

Scuti Rout

Koushik Acharya

Amresh Kari

Dibya Shankar Khilar

Manmata Kally

- Anusmita Biswal

- Priyanka Priyadarshini

- Kalyan Kishore Mohanty

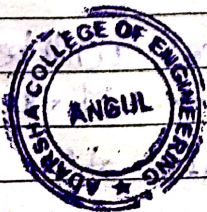
Arpita Satpathy

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Dibya Shankar Khilar



*[Signature]*  
Principal  
Adarsha College of Engg.  
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